

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

BOARD MEETING AGENDA

Thursday, March 26, 2020 @ 6:30 PM
Zoom Meeting

FUTURE MEETINGS

April 23, 2020 – 6:30 pm
May 21, 2020 – 6:30 pm

Board Meeting
Board Meeting

Meeting called to order at 6:35 pm by Board President Dean.

PLEDGE OF ALLEGIANCE

BOARD MEMBERS:

Dr. Marcus Dean, President
Paul Cronk, Vice President
Faith Roeske, Board Member - Absent
Sara Hatch, Board Member
Matt Hopkins, Board Member
Susan Abbott, District Clerk

ADMINISTRATION:

Michael Dodge, Superintendent
Chelsey Aylor, PreK–12 Principal - Absent
Eric Talbot, PreK–12 Assistant Principal - Absent
Joseph Butler, Business Manager
Betsy Hardy, Director of Technology - Absent
Annie West, Director of Special Education - Absent

1. PRELIMINARY MATTERS/PUBLIC COMMENT

(Public comments are limited to 5 minutes. Please understand that the Board and Superintendent will not reply at this time. However, we will discuss it and share a response by phone or in writing. If you share a public comment, please sign in and share your name, phone number and address.)

- 1.1 Motion by M. Hopkins, seconded by P. Cronk for the board to hold an Electronic BOE Meeting

Due to the Novel Coronavirus (COVID-19) Emergency and State and Federal bans on large meetings or gatherings and pursuant to Governor Cuomo’s Executive Order 220.1 issued on March 12, 2020 suspending the Open Meetings Law, the Fillmore School Board Meeting scheduled for March 26, 2020 will be held electronically via Zoom (online

meeting host) instead of a meeting open for the public to attend in person. Members of the public may view the meeting via Zoom by clicking on the following link <https://E2CCB-GST.zoom.us/j/106968468>.

Minutes of the Meeting will be transcribed and posted on the Fillmore CSD website at, <https://www.fillmorecsd.org/>.

4 - Aye 0 - Nay 1 – Absent (Roeske) Motion Carried

2. PROGRAMS/PRESENTATIONS - NONE

3. DISCUSSION/WORK SESSION:

3.1 Review of Administrators' Reports:

Mrs. Aylor, PK-12 Principal

- Mrs. Aylor shared her Friday Feature from the last month.

Mr. Talbot, PK-12 Assistant Principal

- Mr. Talbot shared that he has been calling some of the students that he has frequent interaction with to check and see how they are doing.
- Mr. Talbot shared that he and Mrs. Aylor are doing a weekly video titled "Where in the World are your Principals". This video is to help promote the love of reading and to engage with the students online.
- Mr. Talbot shared a few of his upcoming trainings.

Mrs. Hardy, Director of Technology

- Mrs. Hardy shared that the Family STEAM Night was a great success this year.
- Mrs. Hardy shared the Wi-Fi locations for students in the district. There are access points set up at the school. Three are in the front of the building and three are in the back-parking lot. Win/Win Wireless has offered an access point at the Centerville Fire Hall. Two of our Wi-Fi busses will be used to provide internet access. One will be at the Houghton Fire Hall and the second will be at the Short Tract Fire Hall.
- Mrs. Hardy shared DPO updates.

Mrs. West, CSE Chair

- Mrs. West shared the released guidance from the Federal Department of Education regarding our educational responsibilities to Students with Disabilities.
- Mrs. West shared an update on the SPP 13.
- Mrs. West shared that during the 20-21 school year Fillmore will be evaluated on our compliance toward the SPP 14.
- Mrs. West shared a letter that she had sent out to some of the families that she deals with.

*Faith Roeske joined the meeting via Zoom at 6:45 pm

3.2 Superintendent's Report: Mr. Dodge

- Mr. Dodge shared that we are providing almost 600 meals a day to our students. Mr. Dodged stated that he is working with Priscilla to possibly provide multiple meals in

one day to eliminate daily interaction between cafeteria staff, aides, bus drivers and families.

- Mr. Dodge stated that there is talk of the Catt/Allegany BOCES and schools doing a unified newsletter to update every community of the current situation.
- Mr. Dodge talked about the possibility of an extension to the school closings but it has to come from governor. Mr. Dodge is hoping he makes the decision this weekend.
- Mr. Dodge talked about Spring Break and the extra-curricular activities. Mr. Dodge stated that the senior trip is on hold and that the high school musical could possibly be performed in June or maybe during the summer. Mr. Dodge also shared that as of right now all sporting events are on hold.
- Mr. Dodge shared that there is a staff rotation in place for the following areas: Food delivery, cleaners, maintenance, administration and the business office.
- Mr. Dodge shared that the Wi-Fi busses that are parked in Houghton and Short Tract during the day have not been utilized yet. Mr. Dodge shared the Win-Win Wireless was hoping to have a connection at the Short Tract Firehall and that he was going to contact Houghton College to possibly open up their internet connection.

3.3 Work Session

- Mr. Dodge discussed the MOA's for the CSEA and Faculty associations which are outlined in: 8.1 Teachers, 8.2 CSEA and 8.3 remote support staff. Mr. Dodge shared that these MOA's give him permission to sign any future MOA's without having to bring it to Board. Mr. Dodge stated that he would provide an updated MOA to each Board member before he signed them.
- Mr. Dodge shared that there is a possibility of the upcoming Budget Vote being changed to a later date.
- Mr. Dodge talked up the items in 8.1-8.6 pertaining to the MOA's which are for work from home and extended time needed.
- Mr. Dodge talked about item 8.7 being the annual Cooperative Purchasing resolution.
- Mr. Dodge talked about item 8.8 being a Capital Outlay Project for new water softeners and drinking fountains.
- Mr. Dodge talked about item 8.9 naming Fillmore Central as the Lead Agency for the purpose of implementing the SEQR review of the proposed 2020 Capital Outlay project.
- Mr. Dodge talked about item 8.11 which is the annual request to use a school bus for swim lessons on Tuesdays and Thursdays this summer.

3.4 Board Dialog - NONE

4. **BUSINESS/FINANCE:**

4.1 Mr. Butler shared the monthly financials.

- Mr. Butler discussed the bus proposition.
- Mr. Butler reviewed the monthly financial summary.
- Mr. Butler shared the summary report.
- Mr. Butler talked about the proposed 2020-2021 budget.
- Mr. Butler shared the proposed summary budget.

4.2 Motion S. Hatch, second F. Roeske to accept the Treasurer's Reports.

5- Aye 0 - Nay Motion Carried

5. OTHER ITEMS: The next regular meeting will be held on April 23, 2020 at 6:30 pm. There will also be a Special BOCES Budget meeting on April 21st, 2020 at 6:30 pm.

6. CONSENT VOTE:

6.1 The Board of Education accepts and approves of:

6.1.1 The Board of Education accepts and approves of the Board Meeting Minutes of February 27, 2020 meeting.

6.1.2 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from February 28, 2020 to March 26, 2020, the BOE hereby approves said recommendations.

Motion by P. Cronk Seconded by M. Hopkins

5- Aye 0 - Nay Motion Carried

7. OLD BUSINESS

8. NEW BUSINESS

8.1 On motion of S. Hatch and seconded by M. Hopkins, the Board of Education hereby approves the terms of the Memorandum of Agreement between the Fillmore School District and the Fillmore Teachers' Association which provides for supplemental terms and conditions of employment due to the Covid-19 pandemic and the necessity of maintaining District operations during the time period from March 16, 2020 until midnight on March 31, 2020. The Board further resolves, given the ongoing impact of the COVID-19 pandemic on our District and school community, that upon notice to the Board President, the Superintendent will have the authority to extend the MOA and make necessary amendments to the MOA in accordance with future Executive Orders from the New York State Governor, State Education Department Regulations, County Health Department Declarations, and Federal and State Law. In no case, however, may this Memorandum of Agreement extend beyond midnight on June 27, 2020, without subsequent Board approval.

5- Aye 0 - Nay Motion Carried

8.2 On motion of F. Roeske and seconded by P. Cronk, the Board of Education hereby approves the terms of the Memorandum of Agreement between the Fillmore Central School District and the Fillmore CSEA Unit which provides for supplemental terms and conditions of employment due to the Covid-19 pandemic and the necessity of maintaining

District operations during the time period from March 18, 2020 until midnight on April 1, 2020. The Board further resolves, given the ongoing impact of the COVID-19 pandemic on our District and school community, that upon notice to the Board President, the Superintendent will have the authority to extend the MOA and make necessary amendments to the MOA in accordance with future Executive Orders from the New York State Governor, State Education Department Regulations, County Health Department Declarations, and Federal and State Law. In no case, however, may this Memorandum of Agreement extend beyond midnight on June 27, 2020, without subsequent Board approval.

5- Aye 0 - Nay Motion Carried

8.3 Remote Work for Instructional Staff:

Upon the recommendation of Superintendent and on motion of M. Hopkins and seconded by S. Hatch, due to the unique and unprecedented circumstances arising from the COVID-19 pandemic, including the Declaration of States of Emergency and mandatory closing of school buildings, the Board of Education hereby approves that the District's instructional staff who hold titles subject to the Fillmore Faculty Association Association Collective Bargaining Agreement may deliver services and perform work from a remote location, *that is approved by the Superintendent or his designee*, during their regular work hours. In this regard, such staff will remain "on call" for immediate direction during their work hours, and such staff will provide contact information (including phone number and email address if internet access if available) at which the District can reach them during this time.

5- Aye 0 - Nay Motion Carried

8.4 Remote Work for Support Staff:

Upon the recommendation of Superintendent and on motion of F. Roeske and seconded by P. Cronk, due to the unique and unprecedented circumstances arising from the COVID-19 pandemic, including the Declaration of States of Emergency and mandatory closing of school buildings, the Board of Education hereby approves that the District's staff who hold titles subject to the CSEA Association Collective Bargaining Agreement may deliver services and perform work from a remote location, *that is approved by the Superintendent or his designee*, during their regular work hours. In this regard, such staff will remain "on call" for immediate direction during their work hours, and such staff will provide contact information (including phone number and email address if internet access if available) at which the District can reach them during this time.

5- Aye 0 - Nay Motion Carried

8.5 Remote Work for the Confidential/Managerial Employees

Upon the recommendation of Superintendent and on motion of S. Hatch and seconded by P. Cronk, due to the unique and unprecedented circumstances arising from the COVID-19 pandemic, including the Declaration of States of Emergency and mandatory closing of school buildings, the Board of Education hereby approves that the District's staff designated as confidential/managerial employees may deliver services and perform work from a remote location, *that is approved by the Superintendent or his designee*, during their regular work hours. In this regard, such employees will remain "on call" for

immediate direction during their work hours, and such staff will provide contact information (including phone number and email address if internet access if available) at which the District can reach them during this time.

5- Aye 0 - Nay Motion Carried

8.6 Superintendent to Approve MOAs:

Upon the recommendation of Superintendent and on motion of M. Hopkins and seconded by S. Hatch, due to the unique and unprecedented circumstances arising from the COVID-19 pandemic, including the Declaration of States of Emergency and mandatory closing of school buildings, the Board of Education hereby approves the Superintendent to execute Memoranda of Agreement with the District's Collective Bargaining Units addressing the terms and conditions surrounding the delivery of services from a remote location, that is approved by the Superintendent or his designee, during their regular work hours. In this regard, it is expected, among other things, such staff will remain "on call" for immediate direction during their work hours, and such staff will provide contact information (including phone number and email address if internet access if available) at which the District can reach them during this time.

The Superintendent is further authorized to direct confidential/managerial employees to deliver services from a remote location, that is approved by the Superintendent or his designee, during their regular work hours. In this regard, it is expected, among other things, such staff will remain "on call" for immediate direction during their work hours, and such staff will provide contact information (including phone number and email address if internet access if available) at which the District can reach them during this time.

5- Aye 0 - Nay Motion Carried

8.7 Upon the recommendation of the Superintendent and on motion of S. Hatch and seconded by M. Hopkins the board approves the following Cooperative Purchasing Annual Resolution:

WHEREAS, It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2020-2021 fiscal year, and**

WHEREAS, The Fillmore Central School District is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

WHEREAS, The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

BE IT RESOLVED, That the Fillmore Central School Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

BE IT FURTHER RESOLVED, That the Fillmore Central School Board of Education authorizes the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned supplies, commodities, and/or services, and,

BE IT FURTHER RESOLVED, That the Fillmore Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

BE IT FURTHER RESOLVED, That the Fillmore Central School Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

5- Aye 0 - Nay Motion Carried

8.8 The following resolution was offered by M. Hopkins, who moved its adoption, and seconded by F. Roeske, to wit:

WHEREAS, the Fillmore Central School District, in an effort to improve its educational facilities, has initiated a Capital Outlay Project; and

WHEREAS, on March 26, 2020, the Fillmore Central School District Board of Education took action to proceed with said project; and

WHEREAS, the project estimates for the plumbing system upgrades (water softener and drinking fountain replacements) furnished by CPL provides a detailed description of the proposed Capital Outlay Project with a total project cost not to exceed \$100,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Fillmore Central School District will serve as the Lead Agency in the SEQR review for the proposed 2020 Capital Outlay Project for the Fillmore Central School District.

5- Aye 0 - Nay Motion Carried

8.9 The following resolution was offered by M. Hopkins, who moved its adoption, and seconded by S. Hatch, to wit:

WHEREAS, the Fillmore Central School District has designated itself to serve as the Lead Agency for the purpose of implementing the SEQR review of the proposed 2020 Capital Outlay Project; and

WHEREAS, the Board of Education of the Fillmore Central School District has considered and reviewed the detailed information provided by CPL regarding the

2020 Capital Outlay Project and has determined that the proposed project qualifies as a Type 2 action for the purposes of SEQRA,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Board of Education of the Fillmore Central School District, serving as Lead Agency for the 2020 Capital Outlay Project hereby determines that the proposed project is a "Type 2" action, for the purposes of SEQRA;
2. That as a result of this determination the 2020 Capital Outlay Project qualifies to proceed without any other SEQRA determinations or actions, and fully satisfies SEQRA requirements as of this time.

5- Aye 0 - Nay Motion Carried

- 8.10 Motion made by P. Cronk and seconded by F. Roeske to present the following proposition to the voters of the district on voting day May 19, 2020:

RESOLVED that the Board of Education of Fillmore Central School District, Fillmore, New York, Allegany County be authorized and directed to purchase two (2) 65 passenger gas school busses and two (2) Chevrolet Suburbans and expend therefore a sum not exceeding \$326,911 which said sum of \$326,911, or so much thereof as may be necessary, shall be raised by tax on the taxable property of the School District to be collected in annual installments, and to issue obligations of the District therefore in accordance with Education Law and Local Finance Law.

5- Aye 0 - Nay Motion Carried

- 8.11 Motion made by S. Hatch and seconded by M. Hopkins to approve the request from the Town of Hume for the use of a school bus and driver on Tuesdays and Thursdays from 8:45 and 11:15 am, June 30th to July 30th, for the purpose of transporting summer recreation participants to Houghton College for swimming lessons.

5- Aye 0 - Nay Motion Carried

9. PERSONNEL

- 9.1 Motion M. Hopkins, second P. Cronk to approve the following Substitute Teacher Appointments for 2019-20 school year:

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Pamela Litchner	Bachelors	Non-Certified	Any	Any
Philip Merrill	Bachelors	Non-Certified	7-12	Any
Laura Sisson	Masters	Certified	Long-term 4/20/20-6/26/20	Kindergarten
*Angela Schenck	Bachelors	Non-Certified	7-12	Any

(* Previously approved for grades 1-6 but decided to also do grades 7-12)
Individuals listed are fingerprinted and have full clearance for employment.

5- Aye 0 - Nay Motion Carried

- 9.2 Motion F. Roeske, second S. Hatch to approve the following Non-Instructional Appointment for 2019-2020 school year:

NAME	POSITION	EFFECTIVE DATE
Jessica Giambra	Food Service Helper	3/26/20
Samantha Ryan	Food Service Helper	3/26/20

(Samantha was appointed last meeting as a substitute but should have been as full-time)
 Individuals listed are fingerprinted and have full clearance for employment.

5- Aye 0 - Nay Motion Carried

- 9.3 Motion S. Hatch, second P. Cronk to approve the following Substitute Non-Instructional Appointments for 2019-2020 school year:

NAME	POSITION	EFFECTIVE DATE
Pamela Litchner	Aide	3/26/20
Heather Worthington	Aide, Cleaner & Monitor	3/26/20

Individuals listed are fingerprinted and have full clearance for employment.

5- Aye 0 - Nay Motion Carried

10. EXECUTIVE SESSION

- 10.1 Motion by F. Roeske, seconded by M. Hopkins for the board to enter into Executive Session at 7:38 PM to discuss matters leading to the appointment, employment, suspension, promotion, discipline, dismissal, removal of any personnel or other legal matters for purposes specified in the open meeting law.

5- Aye 0 - Nay Motion Carried

- 10.2 Motion by F. Roeske, seconded by P. Cronk for the board to move out of Executive Session at 8:23 PM and regular meeting resumed.

5- Aye 0 - Nay Motion Carried

11. ADJOURNMENT

Motion M. Hopkins, second F. Roeske for the board to adjourn the meeting at 8:23 PM

5- Aye 0 - Nay Motion Carried